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IMPORTANT

Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.



GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwonline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.

DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email info.egazette@gpw.gov.za

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GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS

DEPARTMENT OF TRANSPORT

NO. 1204

07 DECEMBER 2015

ADMINISTRATIVE ADJUDICATION OF ROAD TRAFFIC OFFENCES ACT, 1998**ADMINISTRATIVE ADJUDICATION OF ROAD TRAFFIC OFFENCES AMENDMENT
REGULATIONS, 2008**

The Minister of Transport intends to amend the Administrative Adjudication of Road Traffic Offences Regulations, 2008, in terms of section 34 of the Administrative Adjudication of Road Traffic Offences Act, 1998 (Act No. 46 of 1998), herewith publish amendment regulations in the Schedule for public comments.

All interested person are invited to submit written comments on these draft amendment regulations within thirty (30) days from the date of publication of this Notice, for attention of:

Mr Sello Mokubyaane
Department of Transport
Private Bag X193
PRETORIA
0001

Tel : (012) 309 3540
Fax : (012) 309 3044
E-mail : MokubyaS@dot.gov.za

Adv N. Thoka
Department of Transport
Private Bag X193
PRETORIA
0001

Tel : (012) 309 3764
Fax : (012) 309 3962
E-mail : Thokan@dot.gov.za

GENERAL EXPLANATORY NOTE:

[] Words in bold type in square brackets indicate omissions from existing enactments.

_____ Words underlined with a solid line indicate insertions in existing enactments.

SCHEDULE

Definition

1. In this Schedule “the Regulations” means Administrative Adjudication of the Road Traffic Offence, 2008, published under Government Notice No. R.753 of July 2008, as amended by Government Notice No’s R. 212 of 19 March 2010, R. 213 of 19 March 2010, R. 869 of 14 November 2013.

Amendment of regulation 3 of the Regulations

2. Regulation 3 of the Regulation is hereby amended by the substitution for paragraph (b) of sub regulation (1) of the following paragraph:

“(b) by registered mail, on a form similar to forms AARTO 03 and AARTO 03e as shown in Schedule 1, within [40 days] 90 days of the commission of the infringement.”

Amendment of Schedule 1 of the Regulations

3. Schedule 1 is hereby amended by the addition of form AARTO 03e – Infringement notice for multiple camera and electronically captured infringements, as follows:

AARTO 03e – INFRINGEMENT NOTICE MULTIPLE CAMERA OR ELECTRONICALLY CAPTURED INFRINGEMENTS Issued in terms of section 17(1) of Act No. 46 of 1998		Infringement notice no. 12-3456-789012345-6					
INFRINGER AND MOTOR VEHICLE PARTICULARS							
«Surname»/«Name of organisation» «First_names»/«Representative name and surname» «Initials» «ID_type» «ID_number» Country of issue: «Country_of_issue» Licence code: «Driving_lic_codes» PrDP code: «PrDP_codes» Operator card number: «Operator_card_number» «Street_address_line_1» «Street_address_line_2» «Street_address_line_3» «Street_address_line_4» «Street_address_line_5» «Street_address_code» «Post_address_line_1» «Post_address_line_2» «Post_address_line_3» «Post_address_line_4» «Post_address_line_5» «Post_address_code» Vehicle owner: «Owner_name» «Owner_address_line_1» «Owner_address_line_2» «Owner_address_line_3» «Owner_address_line_4» «Owner_address_line_5» «Owner_address_code»		«Gender»/«Type of organisation» «Date_of_birth» Tel (home): «Home_phone» Tel (work): «Business_phone» Fax: «Fax_number» Cell: «Cellular» «E_mail» Combination vehicle references: «Trailer_licence_numbers»					
		MOTOR VEHICLE PARTICULARS					
		«Vehicle_lic_number» Licence disc no: «veh_lic_disc_no» «Vehicle_desc» «Vehicle_GVM»kg «Make» «Series» «Colour»					
LOCATION OF INFRINGEMENT/S							
Province: «Prov»	City/Town: «Town»	Route: «Rte» (Detail in table below)					
INFRINGEMENT PARTICULARS, DATES AND TIMES							
As described by Charge Code «Main_charge_code» for class «Veh_class» vehicles in terms of Schedule 3 of the Administrative Adjudication of Road Traffic Offences Regulations, 2008: the infringer as identified, while operating the vehicle described above on a public road at the times and at the places as shown in the table below, failed to comply with the directions conveyed by a road traffic sign by «Main_charge_description»							
Date/Time	Route : Section	Penalty Amount	Discounted Amount	Date/Time	Route : Section	Penalty Amount	Discounted Amount
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»	«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»	«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»	«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»	«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
«Date_Time»	«Rte_Sect»	«Penalty_1»	«Disc_Pen_1»				
				Vehicle image		Licence plate image	
				<i>NOTE : More photos of vehicle at above locations can be viewed at www.aarto.gov.za</i>			
Total Infringement Penalty: R «Penalty_1»		Sec 13(1)(dA) Penalty: R «Penalty_2»		Total Penalty: R «Penalty_3»			
Total Discount: R «Deduct_1»						Discounted Penalty : R «Discount_1»	
Charge type: «Class_1»		Demerit Points: «Points_1» (Demerit points merely informative until enforced)					
See reverse side for payments and options							
PARTICULARS OF ISSUING AUTHORITY AND OFFICER							
Issuing Authority: «Issuing_authority»							
Officer name: «Officer_Name»							
Infrastructure no: «Infrastructure_number»							
Magisterial District: «Magisterial_District»							

POSTAGE
LOGO

REPUBLIC OF SOUTH AFRICA

TO: *The Honourable/Prof/Dr/Rev/Mr/Mrs/Ms/Miss*

bar code

«Initials» + «Surname»
 «Company_name»
 «Post_address_line_1»
 «Post_address_line_2»
 «Post_address_line_3»
 «Post_address_line_4»
 «Post_address_line_5»
 «Post_address_code»

**POSTED CHEQUES AND POSTAL ORDERS ARE NOT ACCEPTABLE
 SEE PAYMENT OPTIONS ON SECTION A BELOW**

IF UNDELIVERED WITHIN 14 DAYS PLEASE RETURN TO SENDER:

ROAD TRAFFIC INFRINGEMENT AGENCY (RTIA)
PRIVATE BAG X112
HALFWAY HOUSE
1685

Date of posting :

IMPORTANT PROVISIONS AND INFORMATION	
<p>The Infringement Notice number <u>must</u> be used as the reference number on the deposit slip at the bank, post office, vehicle or driving licencing office, or at the pay point selected for all payments made.</p>	
<p>A. Payment of penalties within 32 days</p> <p>1. If the penalty is paid within 32 days from the date of service, the total discounted amount, as shown on the front of this notice, must be paid.</p> <p>2. Payments may be made:</p> <p>(a) At the following banks:</p> <p>(i) By cash deposit or bank guaranteed cheque at any ABSA bank.</p> <p>(ii) For ABSA, FNB, Nedbank and Standard bank clients only by ATM, internet or cell phone banking.</p> <p>(b) By cash deposit or bank guaranteed cheque at any:</p> <p>(i) Post office</p> <p>(ii) Approved pay-point (see AARTO website at www.aarto.gov.za)</p> <p>(iii) Motor vehicle registration and licensing office</p> <p>(iv) Driving licence testing centre; or</p> <p>(v) Issuing Authority.</p> <p>3. The Infringement Notice Number must be used as reference with all payments.</p>	
<p>C. Enquiries and information</p> <p>Enquiries regarding this notice may be made:</p> <p>1. By post, to: AARTO Enquiries, Private Bag X112, Halfway House, 1685.</p> <p>2. By telephone: 086 122 7861 (0861AARTO1)</p> <p>3. By fax: 086 662 8861</p> <p>4. By email: aartoenquiries@rtia.co.za</p> <p>5. Information on demerit points may be obtained from the website below or any Issuing or Registering Authority or Driving Licence Testing Centre.</p> <p>General information is available on the AARTO Internet website www.aarto.gov.za</p>	
<p>D. Failure to Comply with Provisions within 32 days</p> <p>Failure to comply with the provisions of the Act within 32 days after issuing of this notice will result in the issuing of a Courtesy Letter, in which case the discounted amount will no longer be applicable and an additional fee for the Courtesy Letter will be payable.</p>	
<p>B-1. Other options that may be exercised within 32 days</p> <p>1. Submit an application to pay the full penalty in instalments on form AARTO 04, in which case the discounted amount will no longer be applicable; or</p> <p>2. Nominate the driver or person in control of the vehicle, if it was a person other than yourself, on form AARTO 07; or</p> <p>3. Only in the case of a <u>minor infringement</u>, submit a Representation for consideration, on form AARTO 08, in which case an additional Representations fee may be payable if the Representation is rejected; or</p> <p>4. Elect to be tried in court on form AARTO 10. If found guilty in court, the demerit points applicable to the particular offence will be allocated to the infringer.</p>	
<p>B-2. Obtaining forms</p> <p>1. The forms listed above may be downloaded from, or electronically completed on the AARTO Internet website, then printed and submitted as shown in B-3 or,</p> <p>2. May be obtained at any Issuing Authority, Driving licence testing centre or vehicle registration and licencing authority.</p>	
<p>B-3. Submission of forms within 32 days</p> <p>Properly completed and signed forms, together with attachments must be submitted, within 32 days from the date of this Notice, as follows:</p> <p>1. Handed in at any Issuing Authority for processing; or</p> <p>2. Posted by registered mail to - AARTO Submissions, Private Bag X112, Halfway House, 1685; or</p> <p>3. Faxed to - 086 662 8861; or</p> <p>4. A clearly scanned copy per e-mail to the addresses shown at www.aarto.gov.za</p>	
<p>E. Allocation of demerit points</p> <p>Depending on the classification of the infringement or offence, or on failure to comply with the provisions of the Act, demerit points ranging from 1 to 6 will be allocated to the infringer as follows:</p> <p>1. On receipt and recording of payments; or</p> <p>2. On application to pay in instalments; or</p> <p>3. If found guilty in court; or</p> <p>4. On issuing of an Enforcement Order.</p>	

Amendment of Schedule 3 of the Regulations

4. Schedule 3 is hereby amended by the substitution for charge code 3820 and 3821 as follows:

Categories of offences and infringements, penalty units, demerit points, penalty and discounted amounts and operator charges.

SCHEDULE 3 : AARTO REGULATIONS, IN TERMS OF SECTION 29 OF ACT 46, 1998										
1	2	3	4	5	6	7	8	9	10	11
Item number	Charge code	Short statutory reference to National Road Traffic Act, 1996	Short charge wording - reference to National Road Traffic Act, 1996	Classification of offence, major infringement and minor infringement	Penalty Units	Demerit points	Penalty in Rand value	Discount in Rand Value	Penalty minus discount in Rand Value	Operator charge i.t.o section 49 of the National Road Traffic Act, 1996
1416	3820	Sect. 58(1)	Failed to comply with the directions conveyed by a road traffic sign by using a toll road without paying the toll charge. Non-RWC	I	5	-	250	125	125	-
1417	3821	Sect. 58(1)	Failed to comply with the directions conveyed by a road traffic sign by using a toll road without paying the toll charge. RWC	I	10	-	500	250	250	-

Amendment of Schedule 4 of the Regulations

5. Schedule 4 is hereby substituted as follows:

ADMINISTRATIVE ADJUDICATION OF ROAD TRAFFIC OFFENCES REGULATIONS

SCHEDULE 4

Issuing Authority Codes

All issuing authorities, including —

- a) a local authority contemplated in Chapter 7 of the Constitution of the Republic of South Africa, 1996 (Act No. 108 of 1996), the Local Government Transition Act, 1993 (Act No. 209 of 1993), or any other applicable law;
- b) a provincial administration; or
- c) any other state institution declared by the Minister by regulation to be an issuing authority;

in so far as such authority, administration or state institution is responsible for road traffic, road transport, roads and cross-border road transport matters are allocated issuing authority codes in terms of this schedule in support of the AARTO process.

A list of these codes for national, provincial and local issuing authorities is provided in the tables below —

National Issuing Authorities	
Name of Issuing Authority (IA)	IA Code
Cross Border Road Transport Agency (CBRTA)	9294
National Parks Board (SANParks)	9296
Road Traffic Management Corporation (RTMC)	9297
South African National Roads Agency Limited (SANRAL)	9295
South African Police Service (SAPS)	9121

Gauteng : Provincial and Local Issuing Authorities	
Name of Issuing Authority (IA)	IA Code
Department of Community Safety	4065
Johannesburg MM	4468
Ekurhuleni MM	4028
Tshwane MM	4003
Emfuleni LM	9129
Kungwini LM	9122
Lesedi LM	9123
Merafong City LM	9290
Midvaal LM	9125
Mogale City LM	9124
Nokeng Tsa Taemane LM	9127
Randfontein LM	9131
Westonaria LM	9130

KwaZulu-Natal : Provincial and Local Issuing Authorities	
Name of Issuing Authority (IA)	IA Code
Department of Transport	9063
eThekwini MM	9075
AbaQulusi LM (Vryheid)	9058
Dannhauser LM	9090
eDumbe LM (Paulpietersburg)	9038
eMadlangeni LM (Utrecht)	9057
Emnambithi LM (Ladysmith)	9041
Endondakusuka LM (Mandeni)	9040
Endumeni LM (Dundee, Glencoe)	9089
Hibiscus Coast LM (Port Shepstone)	9061
Hlabisa LM	9081
Imbabazane LM	9052
Ingwe LM (Bulwer)	9091
Jozini LM	9044
Kokstad LM	9043
KwaDukuza LM (Stanger)	9050
Kwa Sani LM (Underberg)	9082
Mbonambi LM (Mfolozi)	9042
Mpofana LM (Mooi River)	9035
Msunduzi LM (Pietermaritzburg)	9036
Mthonjaneni LM (Melmoth)	9045
Mtubatuba LM	9034
Newcastle LM	9032
Nongoma LM	9053
Nquthu LM	9055

Okhahlamba LM (Bergville)	9077
Pongola LM (uPhongolo)	9051
Richmond LM	9047
The Big Five False Bay LM	9080
Ubuhlebezwe LM (Ixopo)	9054
Ulundi LM	9046
Umdoni LM (Scottburgh, Park Rynie)	9049
uMhlabuyalingana LM	9037
uMhlathuze LM (Richards Bay-Empangeni)	9088
uMlalazi LM (Eshowe)	9086
uMngeni LM (Howick)	9079
uMshwathi LM	9059
uMtshezi LM (Estcourt)	9085
Umuziwabantu LM (Harding)	9083
Umvoti LM (Greytown)	9074
uMzimkhulu LM	9056

Western Cape : Provincial and Local Issuing Authorities	
Name of Issuing Authority (IA)	IA Code
Department of Transport and Public Works	9006
Cape Town MM (Traffic)	9005
Cape Town MM (Metro Police)	9005
Beaufort West LM	9008
Bergrivier LM (Piketberg)	9025
Bitou LM (Plettenberg Bay)	9024
Breede Valley LM (Worcester)	9018
Cape Augulhas LM	9000
Cederberg LM (Clanwilliam)	9004
Drakenstein LM (Paarl)	9026
George LM	9003
Hessequa LM (Riversdale)	9022
Kannaland LM (Ladismith)	9021
Knysna LM	9001
Laingsburg LM	9007
Langeberg LM (Ashton)	9020
Matzikama LM (Vredendal)	9016
Mossel Bay LM	9028
Oudtshoorn LM	9027
Overstrand LM (Hermanus)	9002
Prince Albert LM	9015
Saldanha Bay LM	9023
Stellenbosch LM	9030
Swartland LM (Malmesbury)	9029

Swellendam LM	9019
Theewaterskloof LM (Caledon)	9014
Witzenberg LM (Ceres)	9017

Eastern Cape : Provincial and Local Issuing Authorities	
Name of Issuing Authority (IA)	IA Code
Department of Transport	9192
Nelson Mandela Bay MM	9197
Amahlathi LM	9181
Blue Crane Route LM	9183
Buffalo City LM	9210
Camdeboo LM	9180
Elundini LM	9200
Emalaheni (EC) LM (Indwe and Lady Frere)	9170
Engcobo LM	9211
Gariep LM (Burgersdorp)	9205
Great Kei LM	9171
Ikwezi LM	9176
Inkwanca LM	9198
Intsika Yethu LM (Cofimvaba)	9208
Inxuba Yethemba LM	9209
King Sabata Dalindyebo LM (Mthatha)	9179
Kouga LM	9173
Kou-Kamma LM	9172
Lukhanji LM	9185
Makana LM	9175
Maletswai LM (Aliwal North)	9191
Matatiele LM	9199
Mbhashe LM (Dutywa)	9174
Mbizana LM	9204
Mnquma LM	9206
Ndlambe LM	9193
Ngqushwa LM	9194
Nkonkobe LM	9212
Ntabankulu LM	9195
Nxuba LM	9202
Nyandeni LM	9178
Port St Johns LM	9190
Quakeni LM (Ingquza Hill - Flagstaff)	9213
Sakhisizwe LM	9207
Senqu LM (Lady Grey)	9201
Sunday's River Valley LM	9182
Umzimvubu LM (Mount Frere)	9196

Free State : Provincial and Local Issuing Authorities	
Name of Issuing Authority (IA)	IA Code
Department of Police, Roads and Transport	9112
Mangaung MM	9103
Mantsopa LM (Ladybrand)	9093
Naledi LM (Dewetsdorp)	9107
Maluti-A-Phofung LM	9094
Dihlabeng LM	9101
Setsoto LM (Ficksburg)	9117
Nketoana LM (Reitz)	9111
Phumelela LM	9096
Mohokare LM	9100
Letsemeng LM (Koffiefontein)	9105
Kopanong LM	9097
Metsimaholo LM (Sasolburg)	9099
Moqhaka LM	9104
Ngwathe LM (Parys)	9102
Mafube LM (Frankfort)	9106
Matjhabeng LM (Welkom)	9095
Tswelopele LM (Bultfontein)	9110
Tokologo LM (Boshoff)	9109
Nala LM (Bothaville and Wesselsbron)	9108
Masilonyana LM (Theunissen)	9098

Mpumalanga : Provincial and Local Issuing Authorities	
Name of Issuing Authority (IA)	IA Code
Department of Public Works, Roads and Transport	9223
Department Community Safety, Security and Liaison	9298
Albert Luthuli LM (Carolina)	9228
Bushbuckridge LM	9235
Dipaleseng LM (Balfour)	9229
Dr JS Moroka LM	9219
Emakhazeni LM	9226
Emalahleni LM	9215
Govan Mbeki LM	9225
Lekwa LM	9214
Mbombela LM	9224
Mkhondo LM	9234
Msukaligwa LM	9231
Nkomazi LM	9220
Pixley Ka Isaka Seme LM (Volksrust)	9218
Steve Tshwete LM	9233
Thaba Chweu LM	9232
Thembisile LM	9230
Umjindi LM	9227
Victor Khanye LM (Delmas)	9222

North West : Provincial and Local Issuing Authorities	
Name of Issuing Authority (IA)	IA Code
Department of Public Safety	9270
Ditsobotla LM	9286
Kgetleng Rivier LM	9275
Madibeng LM	9291
Mahikeng LM	9284
Mamusa LM	9280
Maquassi Hills LM	9274
Moses Kotane LM	9285
Matlosana LM	9287
Naledi (NW) LM	9293
Potchefstroom LM (Tlokwe)	9282
Ramotshere Moiloa LM	9281
Rustenburg LM	9292
Tswaing LM	9288
Ventersdorp LM	9276

Limpopo : Provincial and Local Issuing Authorities	
Name of Issuing Authority (IA)	IA Code
Department of Roads and Public Transport	9240
Aganang LM	9260
Ba-Phalaborwa LM	9254
Bela-Bela LM	9250
Blouberg LM	9238
Elias Motsoaledi LM (Greater Groblersdal)	9265
Ephraim Mogale LM (Greater Marble Hall)	9249
Fetakgomo LM	9239
Greater Giyani LM	9263
Greater Letaba LM	9257
Greater Tubatse LM	9236
Greater Tzaneen LM	9264
Lepelle-Nkumpi LM	9237
Lephalale LM	9261
Makhado LM	9259
Makhuduthamaga LM	9255
Maruleng LM	9266
Modimolle LM	9262
Mogalakwena LM	9252
Molemole LM	9241
Mookgophong LM	9256
Musina LM	9258
Mutale LM	9242
Polokwane LM	9253
Thabazimbi LM	9243
Thulamela LM	9251

Northern Cape : Provincial and Local Issuing Authorities	
Name of Issuing Authority (IA)	IA Code
Department of Safety and Liaison	9139
Emthanjeni LM (De Aar)	9144
Gamagara LM (Kathu)	9159
Ga-Segonyana LM (Kuruman)	9161
Hantam LM	9149
Kai !Garib LM (Kakamas & Keimoes)	9157
!Kheis LM (Groblershoop)	9154
Kgatelopele LM	9152
//Khara Hais LM (Upington)	9137
Magareng LM	9136
Nama Khoi LM (Springbok)	9145
Phokwane LM	9155
Siyancuma LM	9153
Siyathemba LM (Prieska)	9160
Sol Plaatje LM (Kimberley)	9147
Thembelihle LM (Hopetown)	9156
Tsantsabane LM	9167
Ubuntu LM (Victoria West)	9135
Umsobomvu LM (Colesberg)	9151

WARNING!!!

To all suppliers and potential suppliers of goods to the Government Printing Works

The Government Printing Works would like to warn members of the public against an organised syndicate(s) scamming unsuspecting members of the public and claiming to act on behalf of the Government Printing Works.

One of the ways in which the syndicate operates is by requesting quotations for various goods and services on a quotation form with the logo of the Government Printing Works. Once the official order is placed the syndicate requesting upfront payment before delivery will take place. Once the upfront payment is done the syndicate do not deliver the goods and service provider then expect payment from Government Printing Works.

Government Printing Works condemns such illegal activities and encourages service providers to confirm the legitimacy of purchase orders with GPW SCM, prior to processing and delivery of goods.

To confirm the legitimacy of purchase orders, please contact:

Renny Chetty (012) 748-6375 (Renny.Chetty@gpw.gov.za),

Anna-Marie du Toit (012) 748-6292 (Anna-Marie.DuToit@gpw.gov.za) and

Siraj Rizvi (012) 748-6380 (Siraj.Rizvi@gpw.gov.za)

IMPORTANT

Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwonline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.



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Contact Centre Tel: 012-748 6200. eMail: info.egazette@gpw.gov.za